

**PUBLIC WATER SUPPLY DISTRICT NO. 5 OF GREENE COUNTY  
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OCTOBER 12, 2009**

After a quorum was established, the meeting was called to order at 7:14 by Pres. Richard Icenhower at the Water Supply office. Members present were Icenhower, Miles Hartley, and Doug Gustafson. Steve Short and Maurice Butler were absent.

The minutes of the last meeting were made available to the members of the board before the meeting. Only two members present were at the last meeting, therefore the vote on approval of the minutes was tabled until the November meeting.

Mark Bennett presented the treasurer's report. He reported that a check was received from the insurance company for the recoverable depreciation from the May 8, 2009 storm damage. Bennett pointed out that there are figures on the treasurer's report that he believes will be reconciled after the fiscal 2009 audit. Hartley made a motion to approve the treasurer's report. Gustafson seconded. All members voted yes. Motion passed. A copy of that report is included as a part of these minutes in the office minutes record book.

Under new business, City Utilities was contacted about having Jim Thomas haul some base rock to Beckerdite Road under the agreement the Water Supply has with them on sharing the road maintenance. That work has been done, and CU will pay half of the \$491.97 cost to repair the road.

The clerk presented the engagement letter for the fiscal 2009 audit from Samek, Fritz & Co. The proposed cost is \$4,800 plus postage, etc not to exceed \$150 without consulting the Water Supply. Hartley made a motion to sign the engagement letter with Samek, Fritz & Co for the fiscal 2009 audit. Gustafson seconded. All members voted yes. Motion passed.

Customer Tom Booth was present to discuss a high water bill for the month of September. Booth indicated that he did not know of any reason for the high usage. He has checked for leaks and does not have any. Water Supt. Tom Gourley reported that he has checked the meter to verify the reading, and he also sees no indication of a leak. Booth was told of the board policy concerning water being sold if it goes through the meter. The bill stands as billed.

Gourley reported that the loss ratio for September was 1.13 %.

The clerk reported that the agreement with the school concerning the sidewalk installation has been signed and returned to the Water Supply.

The clerk reported that Sell Gas, Easterly Propane and Titan Propane were contacted about propane prices for the coming season. Sell Gas was the only company to respond.

They bid \$1.08 per gallon. Gustafson made a motion to buy propane for the next year from Sell Gas. Hartley seconded. All members voted yes. Motion passed.

The clerk reported that due to a miscalculation on her part, we were short \$50 in DNR vouchers to completely pay for the Hach training Tom Gourley went to. Therefore, there are no remaining vouchers to pay for the electricity training class Gourley wants to attend on November. The board agrees the class would be of benefit to Gourley and the Water Supply and that he should attend. Gourley reported on the Hach training and the One Call Seminar he attended since the last meeting.

There was some discussion about the possible rate increase. Icenhower thinks the board should wait until more members of the board are present to make any decisions. There was some discussion about a 10 % increase due to obligations that will have to be met in the coming years.

Gourley reported that the door for the well house has not come in yet. He thought he was finished painting the fire hydrants, but now realizes there are five more to paint. He reported that he made a French drain at well house #1.

The clerk presented the procedure she has used to request time off and asked what needs to be modified. Again, Icenhower suggested that it would be better for more board members to be present for any decision to be made.

Bennett presented a proposed budget for fiscal 2010.

Bennett presented the bills to be paid. Gustafson made a motion to pay the bills. Hartley seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made a motion to adjourn. Gustafson seconded. All members voted yes. Motion passed. Meeting adjourned.

Respectfully submitted,

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Saundra K. Roper  
Clerk PWSD #5

Date\_\_\_\_\_

These minutes are a correct record of the matters discussed and the actions taken during the October 12, 2009 meeting of the Board of Directors.

\_\_\_\_\_  
Date\_\_\_\_\_

Richard Icenhower

Pres. Board of Directors